



Privacy Notice

Hinckley Running Club are committed to protecting and respecting your privacy. The club will store and process any personal data you provide in a fair, lawful, secure and transparent way.

What personal data we hold on you

You may give us information about you by filling in forms at an event or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with the club, subscribe to our newsletter, or participate in discussions on our Facebook group. The information you give us may include your name, date of birth, address, e-mail address, phone number, name of the EA affiliated clubs with which you are registered and gender (Athletics Data). We may also ask for relevant health information which is classed as special category personal data.

Why we need your personal data

The reason we need your Athletics Data is to be able to administer your membership, and provide the membership services you are signing up to when you register with the club.

Reasons we need to process your data include:

For training and competition entry

- sharing personal data with club coaches or officials to administer training sessions;
- sharing personal data with club team managers to enter and administer events;
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- sharing personal data with leagues, county associations (and county schools' associations) and other competition providers for entry in events.

For funding and reporting purposes

- sharing anonymised data with a funding partner as condition of grant funding e.g., Local Authority;
- analysing anonymised data to monitor club trends; and

For membership and club management

- processing of membership forms and payments;
- sharing data with committee members to provide information about club activities, membership renewals or invitation to social events;
- club newsletter promoting club activity; and
- publishing of race and competition results

Any special category health data we hold on you is only processed for the purposes of passing health data to coaches and club officials to allow the safe and inclusive running of training sessions and events, and in emergency situations.

We will collect personal data from non-members who apply for a trial membership with the club. If the individual chooses not to join the club as a full member, this information will be stored for three months from the expiration of the trial period and then destroyed.

The club has a Facebook group that all members are free to join. If you join, please note that Facebook have their own privacy policies and that the club do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data on the club social media pages.

Who we share your personal data with

When you become a member of the club you can also choose to be registered as a member of England Athletics Limited. If you choose to register as a member of England Athletics Limited we will provide England Athletics Limited with your Athletics Data which they will use to enable access to the MyAthletics portal.

England Athletics Limited will contact you to invite you to sign into and update your MyAthletics portal. You can set and amend your privacy settings from the MyAthletics portal. If you have any questions about the continuing privacy of your personal data when it is shared with England Athletics Limited, please contact dataprotection@englandathletics.org.

The club does not supply any personal data it holds for this purpose to any other third party.

How long we hold your personal data

We will hold your personal data on file for as long as you are a member with us. Athlete data is updated every year upon membership renewal. Any personal data we hold on you will be securely destroyed after four years of inactivity on that member's account, in line with England Athletics Limited's retention policy. Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

You have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data. You are not obliged to share your personal data with the club. If you choose not to share your personal data with us we may not be able to register or administer your membership.

Policy Revision History

Version	Date of Issue	Summary of changes
1.0	11 Oct 2022	—