



Role Description: Club President

Role purpose

The Club President is a respected ambassador for Hinckley Running Club, supporting the club's values, traditions and long-term interests.

The President provides continuity and acts as a source of impartial advice and support to the Chair, committee and wider membership. They help represent and promote the club at events, celebrations and within the local running community.

The President is not responsible for the club's day-to-day management, which remains the responsibility of the elected committee. Unless otherwise stated in the club constitution, the President does not have executive decision-making authority.

Skills required

- A respected and trusted member of the club.
- A strong understanding of the club's history, values and culture.
- Friendly, approachable and supportive of all members.
- A confident and effective communicator.
- Able to represent the club positively and professionally.
- Fair, impartial and able to provide balanced advice.
- Able to maintain appropriate confidentiality.
- Supportive of the committee while respecting the boundaries of the role.
- Committed to equality, diversity, inclusion, welfare and safeguarding.
- Able to promote unity and positive relationships across the club.
- Willing to attend important club events and occasions where reasonably possible.
- Able to recognise, declare and appropriately manage personal conflicts of interest.

Key responsibilities

- Act as an ambassador for Hinckley Running Club and promote its reputation, values and achievements.
- Support the Chair, committee and club officers by offering impartial advice, experience and guidance when requested.
- Provide continuity between successive committees and help preserve the club's history, traditions and identity.
- Encourage a positive, welcoming and inclusive culture across the club.
- Support the committee's vision and the long-term development of the club.
- Attend the Annual General Meeting and other significant club meetings where reasonably possible.

- Attend presentation evenings, celebrations, races, social events and other important club occasions where appropriate.
- Assist with presenting awards, welcoming guests or making speeches at club events when requested.
- Represent the club at external events, meetings, ceremonies or community occasions when appropriate.
- Help develop and maintain positive relationships with former members, honorary members, other running clubs and community organisations.
- Recognise and celebrate the achievements, contributions and volunteering efforts of club members.
- Encourage members to become involved in the club and support its activities.
- Act as an approachable and trusted figure for members who wish to share ideas or feedback.
- Refer operational matters, complaints or concerns to the appropriate committee officer.
- Refer any welfare or safeguarding concerns promptly to a Club Welfare Officer.
- Avoid becoming involved in the day-to-day management of the club unless specifically requested by the committee.
- Respect the authority and decisions of the elected committee.
- Remain impartial in committee elections, disciplinary matters and disputes unless formally asked to contribute in accordance with club procedures.
- Uphold the club constitution, policies, Code of Conduct and values.
- Maintain appropriate confidentiality regarding sensitive club or member matters.
- Declare and appropriately manage any personal conflicts of interest.
- Support succession planning and provide an effective handover to the incoming President.